

**SUMMER 2018**  
**TEMPORARY SEASONAL – Posting No. 201801**  
**STUDENT LABOURERS – Posting No. 201802**

Come join our team! We are looking for candidates that share our corporate values of Honesty, Excellence, Team, Fun, Creativity and Respect. These values are second nature for the successful candidate and are demonstrated in their work and interactions with colleagues and the community.

Directed by Parks and Cemeteries Supervisory staff, the successful applicants will perform various maintenance activities on parks, sports fields, open spaces, boulevards, cemeteries, arenas and public properties. Services provided include turf maintenance, tree maintenance, horticulture practices, repair park equipment and cemetery interment.

**Accountabilities:**

- Perform physical labour requirements of the activities and work with minimal supervision
- Provide quality customer service to residents, outside agencies and other Departments within the Town of Halton Hills
- Perform all work in a safe and conscientious manner with regard to regulations outlined in the Occupational Health & Safety Act
- Proficient use of all hand tools, power tools, four-wheel drive tractor and attachments, a tractor loader, pickup trucks and 1-3 tonne dump trucks as required
- Maintain a general understanding of turf grass and horticultural practices as required
- Encourage a safe working environment for all staff by following the prescribed procedures and wearing the necessary Personal Protective Equipment
- Perform work activities primarily outdoors and in all weather conditions
- Direct others using a positive attitude while working under stressful conditions (when applicable)
- Maintain a dependable attendance record throughout the seasonal timeframe

**You possess:**

- Secondary school diploma or equivalent education and experience
- Good communication skills, including written and verbal
- Knowledge of Halton Hills park and cemetery locations and road network is preferred and considered an asset
- A valid Ontario Class 'G' license if required for these positions; for Temporary Seasonal workers, additionally, a Class D license with 'Z' brake endorsement is preferred but not required
- Experience in municipal park and/or cemetery maintenance (preferred)
- Specialized courses in horticulture and/or parks maintenance and construction (preferred)

**Hours of Work:**

Temporary Seasonal Labourers:

Monday to Friday, 7:30 a.m. to 4:00 p.m.; must be prepared for shift work (6:30 a.m. – 3:00 p.m. and/or 2:30 p.m. – 11:00 p.m.) including weekends. Standby requirements and overtime work may be required. Positions will work 40 hours per week with a commitment to providing our community and teams with exceptional customer service.

Temporary Student Labourers:

Monday to Friday, 7:30 a.m. to 4:00 p.m. for 40 hours per week with a commitment to providing our community and teams with exceptional customer service.

**Compensation:**

Temporary Seasonal Labourers:

The current compensation rate for this temporary seasonal contract position is \$21.65 per hour as specified in the Collective Agreement between the Town of Halton Hills and C.U.P.E. Local 73. The contract will run from approximately April 2018 until October 2018.

Temporary Student Labourers:

The compensation rate for this temporary student contract position is \$14.00 per hour. The contract will run from approximately April 30, 2018 until September 2018.

**Application:**

Qualified candidates for the Temporary Seasonal Labourer posting may submit a detailed cover letter and resume in confidence to the Town by 4:30 p.m., **February 16, 2018**. Please quote Posting No. 201701 on your cover letter. Please apply using only **one** method of application below.

Qualified candidates for the Temporary Student Labourer posting may submit a detailed cover letter and resume in confidence to the Town by 4:30 p.m., **February 2, 2018**. Please quote Posting No. 201702 on your cover letter. Please apply using only **one** method of application below.

**Mail:**

Attn: Human Resources  
Town of Halton Hills  
1 Halton Hills Drive  
Halton Hills, ON L7G 5G2

**Email:** [humanresources@haltonhills.ca](mailto:humanresources@haltonhills.ca) (preferred)

We thank all those who apply, but advise that only those applicants selected for an interview will be contacted. The Town of Halton Hills is an equal opportunity employer. Accommodations are available for all parts of the recruitment process. If contacted for an interview, please advise the Human Resources staff of any measures you feel you need to enable you to be assessed in a fair and equitable manner. Information received relating to accommodation measures will be addressed confidentially.

Personal information is collected under the authority of the Municipal Act, 2001 (S.O. 2001, c.25) and will be used to select a candidate. Questions about this collection should be directed to the Manager of Human Resources.

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**1 Halton Hills Drive, Halton Hills, Ontario L7G 5G2**

905-873-2601 | 1-877-712-2205 | 905-873-2347 (fax) | [haltonhills.ca](http://haltonhills.ca)