



MINUTES

HERITAGE HALTON HILLS COMMITTEE

Minutes of the Heritage Halton Hills Committee held on Wednesday September 19, 2018, at 6:31 p.m., in the Esquering Room of the Halton Hills Town Hall.

Members Present

Councillor T. Brown (Chair); R. Denny; C. Donaldson; A. Douglas; L. Nicholson; J.M. Rowe; A. Walker

Staff Present

S. Burke, Manager of Planning Policy (left at 6:53 pm); A. Mancuso, Records/FOI Coordinator

Regrets

D. Brock; V. Inglis

General

1A Disclosure of Pecuniary Interest

None was declared.

1B Receipt of Heritage Halton Hills Committee Minutes dated June 20, 2018

Recommendation No. HERITAGE-2018-0039

THAT the Minutes of the Heritage Halton Hills Committee meeting held on June 20, 2018, be received for information.

CARRIED

1C Receipt of Special Heritage Halton Hills Committee Meeting Minutes dated August 16, 2018

Recommendation No. HERITAGE-2018-0040

THAT the Minutes of the Special Heritage Halton Hills Committee meeting held on August 16, 2018, be received for information.

CARRIED

Properties and Programs

2A 2014 HPGP – Beaumont Mill Project Completion

A PowerPoint, prepared by A. Fisher, was circulated to members regarding the completion of the roofing project as per the revised 2014 Heritage Property Grant Program project approved by the committee in June (HERITAGE-2018-0031). A. Fisher inspected the site and included before and after photos of the North side of the mansard roof in the PowerPoint. The grant funding was paid to the property owner in August.

2B 2017 HPGP – 79 Bower Street Project Extension Request

The property owner of 79 Bower Street submitted a written request for an extension of time to complete their approved 2017 Heritage Property Grant Program project. A receipt for the completed work was submitted in early September. Members discussed the request for the extension and the completed project.

Recommendation No. HERITAGE-2018-0041

THAT Heritage Halton Hills committee approves the request for an extension of time for the 2017 Heritage Property Grant Program (HPGP) project to be no longer than six months from June 1, 2018;

AND FURTHER THAT as the project is now complete, and in the absence of a Town Heritage Planner at this time, committee members R. Denny and A. Walker will conduct a site inspection;

AND FURTHER THAT following the site inspection and with the approval of committee members R. Denny and A. Walker staff release the 2017 HPGP grant funding to the property owner.

CARRIED

2C 2018 HPGP – 87 Bower Street Project Completion

A PowerPoint, prepared by A. Fisher, was circulated to members regarding the completion of the window archway project as per the approved 2018 Heritage Property Grant Program project. A. Fisher inspected the site and included before and after photos of the project. The grant funding was paid to the property owner in August.

2D Sunsetting Heritage Listed Properties Site Visits' Sub-Committee

The Heritage Listed Properties Site Visits' Sub-Committee was established in November 2016 to address Demolition Clearance Forms submitted for Listed properties as well as to expedite the process between scheduled monthly committee meetings.

Beginning in 2017, in the newly created position, the Heritage Planner responded to Demolition Clearance Forms submitted for Listed properties in

consultation with Heritage Halton Hills. In addition, the Heritage Planner expedited signing off on all Demolition Clearance Forms received for non-heritage properties.

Recommendation No. HERITAGE-2018-0042

THAT Heritage Halton Hills sunset the Listed Properties Site Visits' Sub-Committee in conjunction with the end of the term of the 2014-2018 Council;

AND FURTHER THAT members of the 2018-2022 Heritage Halton Hills committee determine if there is further need for a Listed Properties Site Visits' Sub-Committee;

AND FURTHER THAT the Clerk and Director of Legislative Services be advised of this recommendation.

CARRIED

2E The Way We Were and Then and Now

L. Nicholson is stepping down from researching the The Way We Were which is featured in the Independent Free Press three times a month. L. Nicholson has prepared enough material for up to November 29.

A. Walker just submitted October's Then and Now which is featured in the Independent Free Press once a month.

R. Denny and J.M. Rowe volunteered to fill in until the new Heritage Halton Hills committee is established. A. Walker will work with J.M. Rowe and R. Denny to prepare additional material for future features. L. Nicholson will forward a list of the features she covered to J.M. Rowe and R. Denny.

Councillor T. Brown thanked L. Nicholson, A. Walker and A. Douglas for their work on The Way We Were and Then and Now.

2F 2018 Summer Student

This year the Heritage Halton Hills and Esquesing Historical Society Summer Students worked together and completed the following work: 908 TIFs scanned for the collection; 189 new photos scanned and described from the Halton Hills Sports Museum; 5 stitched photos; 2 updated photo descriptions (names added to 11779 and 11780); some bound newspaper sorting and some Archeion entries. A suggestion for next summer's Heritage Halton Hills student is to complete a Barn Inventory which J.M. Rowe noted would be a valuable resource to the Town.

2G 2019 Heritage Property Tax Refund Program (2018 Tax Year) mailing

A. Mancuso distributed drafts of the 2019 Heritage Property Tax Refund Program (2018 Tax Year) mailing to members as well as a draft Housekeeping Amendment By-Law to amend By-Law No. 2010-0006 which established the Heritage Property Tax Refund Program. The purpose of the Housekeeping Amendment is to remove "...no earlier than February 1, and..." from the

following clause:

“An application in the form prescribed by the Town shall be submitted no earlier than February 1, and no later than the last day of February in the year following the first year for which the owner is seeking to obtain the tax refund, in accordance with Section 365.2(9) of the Municipal Act.”

The amendment allows eligible designated heritage property owners, once they receive their Heritage Property Tax Refund Program mailing, to submit their application anytime up to and including the last day of February.

Recommendation No. HERITAGE-2018-0043

THAT Heritage Halton Hills Committee approves of the draft 2019 Heritage Property Tax Refund Program (2018 Tax Year) mailing as presented;

AND FURTHER THAT Heritage Property Tax Refund Program applications, once mailed to owners of designated heritage properties, be accepted any time up to and including the last day of February in the year following the first year for which the owner is seeking to obtain the tax refund, in accordance with Section 365.2(9) of the Municipal Act;

AND FURTHER THAT a Housekeeping Amendment By-Law to amend Heritage Property Tax Refund Program By-Law No. 2010-0006 be presented to Council for approval.

CARRIED

2H 2019 Heritage Property Grant Program mailing

A. Mancuso distributed the draft 2019 Heritage Property Grant Program mailing to members. Members discussed processing grant funding requests as they are received rather than waiting until after the deadline of June 1st. The following wording was added to the Application form, “When received, this application will be reviewed by the Heritage Planner, in consultation with Heritage Halton Hills, and upon approval, the owner will be notified the work can begin. The amount of the grant will be dependent on the funding available. Refer to page 2 of the 2019 Heritage Property Grant Program Guidelines.”

Recommendation No. HERITAGE-2018-0044

THAT Heritage Halton Hills Committee approves of the draft 2019 Heritage Property Grant Program mailing as revised.

CARRIED

2I Heritage Register: Mann Farmhouse 169 Churchill Road North, Acton

J.M. Rowe noted the property was brought to his attention that it was not included on the Heritage Register. The farm was purchased by Donald Mann in 1839 where he raised sons Alexander, Peter, Hugh and Ronald as well as two daughters. Alexander inherited the Third Line farm and lived there his whole life and passed it on to his son Donald. Alexander’s brother Hugh’s son was Sir

Donald Mann. They were prominent farmers and citizens of Acton.

Recommendation No. HERITAGE-2018-0045

THAT Heritage Halton Hills Committee recommends Mann Farmhouse, located at 169 Churchill Road North, Acton, be added to the Heritage Register;

AND FURTHER THAT the new Heritage Planner be advised of the committee's recommendation.

CARRIED

Heritage Designation: Proposed, Committee Report(s), Report(s) to Council, By-Law(s), Plaque Unveiling

3A Status of Designation of Glen Williams SS #11, 15 Prince Street

Designation By-Law 2018-0055 for Glen Williams SS #11 was approved at Council on September 10 and notice of the passage of the by-law was in the September 13 Independent Free Press.

3B Status of Designation of Andrew Laidlaw Farmhouse, 9111 Third Line

Designation By-Law 2018-0054 for Andrew Laidlaw Farmhouse was approved at Council on September 10 and notice of the passage of the by-law was in the September 13 Independent Free Press.

3C Proposed Designation of 20 James Street

A. Fisher provided the reasons for designation and J.M. Rowe is working on a designation report.

3D Proposed Designation of 18 Queen Street

J.M. Rowe has spoken to the property owner(s) and is working on a designation report.

For Information, Announcements & Upcoming Events

4A Doors Open Halton Hills 2018 – Sunday September 30

Doors Open Halton postcards and Doors Open Ontario brochures were circulated to members. Six sites will be open in Halton Hills and J.M. Rowe will lead the Downtown Georgetown Walking Tour on Sunday September 30 at 11:00 a.m. and 2:00 p.m.

4B Update 14 Church Street, Georgetown Minor Variance Application

(This matter was discussed between 6:35 – 6:51 p.m.)

Members wanted to know what options were available with regard to the Committee of Adjustment's decision to approve the request for a minor variance for 14 Church Street, Georgetown.

When the Committee of Adjustment does not vote in favour of a staff recommendation the matter is brought to Council. Council has until September 25 to appeal the judgment of the Committee of Adjustment. S. Burke noted if no appeal is filed the property owner can apply for a building permit after September 25.

S. Burke noted notice of intent to designate is the only other option. If notice of intent to designate was pursued, the owner (or anyone else) can appeal to the Conservation Review Board during the 30 day appeal period.

Recommendation No. HERITAGE-2018-0046

THAT Heritage Halton Hills acknowledge receipt of the Committee of Adjustment Decision for Minor Variance Application D13VAR18.036H - KNUTSON;

AND FURTHER THAT Heritage Halton Hills strongly objects to the decision of the Committee of Adjustment and recommends Council appeal to the Local Planning Appeal Tribunal (LPAT);

AND FURTHER THAT if the appeal to LPAT is unsuccessful, Heritage Halton Hills recommends designation of 14 Church Street, Georgetown, if necessary;

CARRIED

Councillor T. Brown noted this is the final meeting of the Heritage Halton Hills committee and thanked members for their work throughout the 2014-2018 term. On behalf of members, J.M. Rowe thanked Councillor T. Brown for his work as committee chair.

Adjournment

The meeting adjourned at 8:00 p.m.