MINUTES

HERITAGE HALTON HILLS COMMITTEE
Minutes of the Heritage Halton Hills Committee held on Wednesday January 17, 2018, at 6:33 p.m., in the Esquesing Room of the Halton Hills Town Hall.

Members Present
Councillor T. Brown (Chair); R. Denny; C. Donaldson; A. Douglas; V. Inglis; L. Nicholson; J.M. Rowe; A. Walker

Staff Present
S. Burke, Manager of Planning Policy (left at 7:35 p.m.); A. Fisher, Heritage Planner; A. Mancuso, Records/FOI Coordinator

Regrets
D. Brock

Others
K. and S. Asnani (left at 6:49 p.m.); D. Cuming (left at 7:14 p.m.)

General
1A Disclosure of Pecuniary Interest
   None was declared.

1B Receipt of Heritage Halton Hills Committee Minutes dated November 22, 2017

   **Recommendation No. HERITAGE-2018-0001**

   THAT the Minutes of the Heritage Halton Hills Committee meeting held on November 22, 2017, be received for information.

   CARRIED

1C Removal of 45 Rosefield Drive, Georgetown from Heritage Register

   A. Fisher presented a PowerPoint review of the features of the property. No formal request for demolition has been received (yet) but the owners sought staff’s pre-application advice regarding redeveloping the property.

   The original farmhouse, built in 1947 by Bruce Reid, was gutted by fire and a
new home was constructed on the original foundation. A. Fisher noted the cellar is comprised of fieldstone foundations augmented with concrete blocks and concrete as well as some original nineteenth century hand-hewn beams.

The Heritage Register identifies the property as an example of Colonial Revival architecture – A. Fisher noted this is not the best example. The house is typical of its period and includes some original 1940s interior features (staircase, floors, doors and trim). A. Fisher presented the criteria under O Reg 9/06 regarding Design or Physical Value, Historic or Associative Value as well as Contextual Value with regard to the property.

Councillor T. Brown introduced the owners. When K. and S. Asnani purchased the property they were unaware there had been a fire. They have begun discussions with Planning staff to develop the property which consists of two lots.

Members discussed the request to remove 45 Rosefield Drive from the heritage register and noted that despite the fact the bricks were salvaged after the fire and reused, the property does not have significant heritage merit.

**Recommendation No. HERITAGE-2018-0002**

THAT Heritage Halton Hills recommends removing 45 Rosefield Drive, Georgetown, from the Heritage Register as a Listed Cultural Heritage Property.

**CARRIED**

1D Phase 4 Heritage Register – David Cuming

Following the Open House in September (2017), the Town received comments regarding thirteen properties proposed for Phase 4 of the Heritage Register. D. Cuming presented the issues raised and his findings.

1. **St. Stephen’s Anglican Church Cemetery, Hornby**
   The information sheet should be updated with Trafalgar Township under the Rural Lot and Concession details. It is within the legislative authority of the Town to include this property in the heritage register.
   *Recommendation: include on Town of Halton Hills register of properties of cultural heritage value or interest.*

2. **10948 Winston Churchill Boulevard, Norval**
   J.M. Rowe noted his research for the Signage Program identifies the construction date for this structure is 1896.
   *Recommendation: include on Town of Halton Hills register of properties of cultural heritage value or interest.*

3. **17 Victoria Street, Georgetown**
   *Recommendation: include on Town of Halton Hills register of properties of cultural heritage value or interest.*

4. **31 Brock Street, Acton**
   *Recommendation: include on Town of Halton Hills register of properties of cultural heritage value or interest.*
5. **20 James Street, Georgetown**  
The committee and staff should follow up on the owner’s request for designation.

6. **284 Queen Street East, Acton**  
*Recommendation: do not include on Town of Halton Hills register of properties of cultural heritage value or interest.*

7. **82 Guelph Street, Georgetown**  
*Recommendation: include on Town of Halton Hills register of properties of cultural heritage value or interest.*

8. **21–23 Guelph Street, Georgetown**  
*Recommendation: include on Town of Halton Hills register of properties of cultural heritage value or interest.*

9. **67 Guelph Street, Georgetown**  
*Recommendation: include on Town of Halton Hills register of properties of cultural heritage value or interest.*

10. **517 Guelph Street, Norval**  
*Recommendation: include on Town of Halton Hills register of properties of cultural heritage value or interest.*

11. **2–4 Main Street, Acton**  
*Recommendation: include on Town of Halton Hills register of properties of cultural heritage value or interest.*

12. **32 Brock Street, Acton**  
*Recommendation: include on Town of Halton Hills register of properties of cultural heritage value or interest.*

13. **109 Crescent Street, Acton**  
A. Fisher noted it is unclear whether the owner was appropriately notified.  
*Recommendation: the property owner be re-notified and given an opportunity to provide comment; Include on Town of Halton Hills register of properties of cultural heritage value or interest.*

**Recommendation No. HERITAGE-2018-0003**

THAT Heritage Halton Hills receive D. Cuming’s Memorandum dated January 8, 2018;

AND FURTHER THAT Heritage Halton Hills supports D. Cuming’s recommendations to include the properties on the proposed Phase 4 of the Heritage Register with the exception of properties identified by A. Fisher where the property owner(s) may not have been adequately notified of the Town’s intent to include the property on Phase 4 of the Heritage Register;

AND FURTHER THAT 284 Queen Street East, Acton, be addressed in Item 1E of the January 17, 2018, committee agenda.

**CARRIED**
A. Fisher noted the properties where the owner(s) may not have been adequately notified will be addressed in future additions to the Heritage Register of Listed Cultural Heritage Properties.

1E 284 Queen Street, Acton – Demolition Clearance Form (DCF)

A. Fisher presented a Power Point regarding 284 Queen Street, Acton which included photographs of both its exterior and interior. The house has some fieldstone in the foundation but has been substantially renovated. It is not a very good example of a regency house.

J. Waldbusser submitted additional information to Councillor T. Brown and A. Fisher. He does not recommend designation of this property but would like the developer to recognize the historical importance of this home for Acton residents and does not want to see it end up in a landfill site.

A. Fisher noted a Demolition Clearance Form (DCF) for this property has been received. If the committee objects to demolition the property would need to be included on the proposed Phase 4 update of the heritage register. A signed DCF is required in order to apply for a demolition permit therefore no permit to demolish has been issued at this time.

A. Walker suggested J. Waldbusser contact the developer to put forward his suggestions. J.M. Rowe added that Sir Donald Mann, in spite of being an adopted Acton son was actually an Esquesing boy who is recognized in Acton in a number of other ways

**Recommendation No. HERITAGE-2018-0004**

THAT Heritage Halton Hills supports D Cuming’s recommendation that 284 Queen Street, Acton not be included in Phase 4;

AND FURTHER THAT Heritage Halton Hills does not object to the removal of 284 Queen Street, Acton, from the proposed Phase 4 of the Heritage Register;

AND FURTHER THAT does not object to the demolition of 284 Queen Street, Acton;

**CARRIED**

**Programs**

2A 2018 Heritage Property Grant Program Mailing

There are no changes to the guidelines for the 2018 Heritage Property Grant Program. The application package mailing will be sent to owners of designated properties via registered mail at the end of January / beginning of February.

2B Signage Program

J.M. Rowe recently delivered signs to 10948 Winston Churchill Boulevard, Norval, and 15 Prince Street, Glen Williams. An updated list of Signage Program properties was recently emailed to members for information.
2C 2018 Summer Student Position
Applications for the 2018 Federal summer grant program are due by February 2, 2018. Members discussed projects for this year’s summer student including the digitization of building inventories, heritage display at the Mayor’s Heritage Golf Tournament (June 14) as well as updates to heritage files.
A. Walker, V. Inglis and J.M. Rowe volunteered to sit on a sub-committee to interview and select the summer student.

2D 2017 HPGP – 85 Bower Street, Acton (project completion)
A. Fisher presented a PowerPoint presentation of the 2017 Heritage Property Grant Program Stone and Brickwork repairs project for 85 Bower Street, Acton, which included before and after photos. The project was previously approved in 2017. A. Fisher noted the work was really well done.

Heritage Designation: Proposed, Committee Report(s), Report(s) to Council, By-Law(s), Plaque Unveiling

3A Designation Plaque: Reid’s Hardware – Status of Proposed Wording Revision
Staff are waiting for confirmation from the property owner regarding proposed wording for the replacement plaque.

3B Status of Proposed Designation: Alexander Homestead
Council passed By-Law 2018-0004 on Monday January 15. The notice of passage of the by-law will appear in the Thursday January 18 edition of the Independent Free Press. The property owner has been advised and a mailing to the Ontario Heritage Trust will be sent on January 18.

3C J.M. Rowe recently delivered a Signage Program sign to 15 Prince Street, Glen Williams. The owners are interested in designation.

Recommendation No. HERITAGE-2018-0005
THAT Heritage Halton Hills committee further investigate the merits of designation of 15 Prince Street, Glen Williams.
CARRIED

For Information, Announcements & Upcoming Events

4A Presentation (from January 10, 2018 EHS Meeting) – J.M. Rowe & R. Denny
This matter was deferred to a future agenda.

4B Barnes Cemetery: J.M. Rowe noted the Esquesing Historical Society previously brought this to the attention of the Town and suggested the developer of this property recognize it in some way.
Items for Next or Future Agenda(s)

5A  Wording for the Alexander Homestead designation plaque
5B  EHS Presentation – J.M. Rowe & R. Denny
5C  15 Prince Street – potential designation
5D  20 James Street – potential designation

Adjournment

The meeting adjourned at 8:09 p.m.

Next Scheduled Meeting

Wednesday February 21, 2018, 6:30 p.m. in the Esquesing Room